

**APPLICATION FOR APPOINTMENT AS A CII EXAMINER**

If you wish to be included in the list from which examiners are selected as occasion arises please complete this form and send it to: [ExamsAdmin@cii.co.uk](mailto:ExamsAdmin@cii.co.uk), with the subject heading - ‘New Examiner Application’.

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| --- | --- | --- |
| First Name |  | |
| Surname |  | |
| CII PIN no |  | |
| Membership |  | |
| Home email address |  | |
| Home address |  | |
| Preferred telephone no |  | |
| Name and address of office in which employed |  | |
| Office telephone no |  | |
| Office email address |  | |
| Preferred address for correspondence (which may include material of a strictly confidential nature sent by Registered Delivery) |  | |
| Schools/universities etc. attended |  | |
| CII qualification held |  | |
| Other qualifications held (degrees, diplomas and certificates) |  | |
| Date of entry into insurance /financial planning service |  | |
| Details of insurance/financial planning service during the past seven years |  | |
| Branch of insurance/financial planning in which currently employed |  | |
| Position held at present |  | |
| Full particulars of any experience as an examiner |  | |
| Full particulars of any experience as a teacher and any teaching appointments at present held |  | |
| Are you currently involved in preparing students for CII examinations either as a trainer or mentor? |  | |
| If ‘Yes’ please list examination units you cover |  | |
| Any other qualification or appointment as an |  | |
| Specialist Areas |  | |
| Please list by order of preference the units you feel most qualified to examine/mark. (Please insert relevant unit numbers.) | 1st Choice |  |
| 2nd Choice |  |
| 3rd Choice |  |

**DATA PROTECTION AND PRIVACY**

The CII will ensure that your personal data is processed in line with Data Protection legislation and the CII Data Protection and Privacy Statement (available on the CII’s website). By completing and submitting this expression of interest, you have consented to the CII processing your data.

**PRIVACY AND ELECTRONIC COMMUNICATIONS REGULATIONS**

The CII may from time to time wish to draw your attention to other CII products and services electronically which are likely to be of interest to you.

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| Yes |  | No |  |

**I consent to receiving marketing communications from the CII by email \***

**CONSENT TO AUTHENTICITY CHECK**

Submitting this expression of interest signals your consent for the CII to check your credentials. In doing so, you are also giving your consent for any relevant third party to confirm your credentials to the CII, as is relevant to this matter.  
  
Completion of this form indicates your interest in being a CII Expert Practitioner; please note it does not guarantee assignment to project work. However, your details will be held on file and you will be contacted when the next available CII training day is held.

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| Date: | Signed: |

**EXAMINATION UNITS**

**GENERAL INSURANCE**

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| **Award – Level 2** | |
| FIT | Foundation Insurance Test |
| NEW | Personal lines – Home insurance |
| NEW | Personal lines – Travel insurance |
| NEW | Personal lines – Motor insurance |
| NEW | Personal lines – Pet insurance |
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| **Certificate – Level 3** | |
| IF1 | Insurance, legal and regulatory |
| IF2 | General insurance business |
| IF3 | Insurance underwriting process |
| IF4 | Insurance claims handling process |
| IF5 | Motor insurance products |
| IF6 | Household insurance products |
| IF7 | Healthcare insurance products |
| IF8 | Packaged commercial insurances |
| IF9 | Customer service in insurance |
| I10 | Insurance broking fundamentals |
| I11 | Introduction to risk management |
| LM1 | London market insurance essentials |
| LM2 | London market insurance principles and practices |
| LM3 | London market underwriting principles |
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| **Diploma – Level 4** | |
| M05 | Insurance Law |
| M21 | Commercial Insurance contract wording |
| M66 | Delegated Authority |
| M67 | Fundamentals of risk management |
| M80 | Strategic underwriting |
| M81 | Insurance Broking Practice |
| M85 | Strategic claims management |
| M86 | Personal Insurances |
| M90 | Cargo and goods in transit insurances |
| M91 | Aviation and space insurance |
| M92 | Insurance business and finance |
| M93 | Commercial property & Business interruption insurances |
| M94 | Motor insurance |
| M96 | Liability insurances |
| M97 | Reinsurance |
| M98 | Marine Hull and associated liabilities |
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| **Advanced Diploma – Level 5** | |
| 530 | Business and economics |
| 820 | Claims management (non-life) |
| 930 | Insurance broking |
| 945 | Marketing insurance products and services |
| 960 | Advanced Underwriting |
| 990 | Insurance corporate management (coursework only) |
| 992 | Risk management in insurance |
| 993 | Advances in strategic risk management in insurance |
| 995 | Strategic underwriting |
| 996 | Strategic claims management |
| 997 | Advanced risk financing and transfer |
| 991 | London market insurance specialisation |
| 994 | Insurance market specialisation |

**PERSONAL FINANCE**

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| **Award – Level 2** | |
| LF1 | Life and pensions foundations |
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| **Certificate – Level 3** | |
| CF1 | UK Financial Services, Regulation and Ethics |
| CF6 | Mortgage Advice |
| CF8 | Long Term Care Insurance |
| ER1 | Equity Release |
| FA1 | Life office administration |
| FA2 | Pensions administration |
| FA5 | Individual savings account administration |
| GR1 | Group Risk |
| LP1 | Life and pensions customer operations |
| LP2 | Financial services products and solutions |
| LP3 | Life and pensions principles and practices |
| R05 | Financial protection |
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| **Diploma – Level** | |
| J02 | Trusts |
| J05 | Pension income options |
| J07 | Supervision in a regulated environment |
| J09 | Paraplanning |
| J10 | Discretionary investment management |
| J12 | Securities advice and dealing |
| R01 | Financial services, regulation and ethics |
| R02 | Investment principles and risk |
| R03 | Personal taxation |
| R04 | Pensions and retirement planning |
| R06 | Financial planning practice |
| R07 | Advanced mortgage advice |
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| **Advanced Diploma – level 5** | |
| AF1 | Personal tax and trust planning |
| AF4 | Investment planning |
| AF5 | Financial planning process |
| AF6 | Senior management and supervision |
| AF7 | Pension Transfers |
| AF8 | Retirement income planning |

**INTERNATIONAL**

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| **Award – Level 2** | |
| AWB | Award in Bancassurance |
| AWF | Award in financial planning |
| AWI | Award in financial planning (India) |
| AWP | Award in investment planning |
| W01 | Award in General Insurance |
| WH1 | Award in General Insurance (Hong Kong) |
| W04 | Award in Customer Service in Insurance |
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| **Certificate – Level 3** | |
| IN7 | Indian healthcare insurance products |
| WUE | Insurance underwriting – non-UK |
| WCE | Insurance claims handling – non-UK |

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| Multiple choice question (MCQ) exam | Study is based on a specified enrolment period, from 01 January – 31 December (general insurance), 01 May – 30 April (international) and 01 September - 31 August (personal finance). MCQ exams are available weekly at UK and selected international online exam centres, or twice-yearly at international paper-based exam centres (April and October). |
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| Written exam | Study is based on a 12-month enrolment period from the date of purchase. Written exams are held twice-yearly in April and October at UK and non-UK exam centres. The exception is unit R06 which is tested four times yearly in January, April, July and October. |
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| Coursework assignments | Study is based on a 12-month enrolment period from the date of purchase. Candidates must pass three written assignments, each typically 2,000-3,000 words. |
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| Mixed assessment | Study is based on an 18-month enrolment period from the date of purchase. Candidates must pass a coursework assignment within the first 6 months and a MCQ exam within 18 months. |
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| Dissertation | Study is based on an 18-month enrolment period from the date of purchase. Candidates must submit a dissertation, typically 10,000-11,000 words, on an agreed subject. |